

TRANSMITTAL SLIP		DATE	17 Dec 86
TO: DDA/Registry			
ROOM NO.	BUILDING		
REMARKS:  Re: ER 5591x  Please indicate on subject copy that Martha in OTE advised that no action is required on this memo, as it has been the subject of ongoing discussions. ER has been advised to clear suspense.			
FROM: Sue, O/EXA/DDA			
ROOM NO.	BUILDING	EXTENSION	

Declassified in Part - Sanitized Copy Approved for Release 2011/12/02 : CIA-RDP88G01332R000801010001-1

**EXECUTIVE SECRETARIAT**

**ROUTING SLIP**

Date 2 Dec 86

		ACTION	INFO	DATE	INITIAL
1	DCI				
2	DDCI		X		
3	EXDIR		X		
4	D/ICS				
5	DDI				
6	DDA	X			
7	DDO				
8	DDS&T				
9	Chm/NIC				
10	GC				
11	IG				
12	Compt				
13	D/OLL				
14	D/PAO		X		
15	D/PERS				
16	VC/NIC				
17	D/OTE/DA		X		
18					
19					
20					
21					
22					

SUSPENSE

Date

Remarks

Executive Secretary  
1 DEC 86

Date

3637 (10-81)

**ROUTING AND TRANSMITTAL SLIP**

TO: (Name, office symbol, room number, building, Agency/Post)

Initials Date

1. Director of Training & Education

2.

3.

4.

5.

Action	File	Note and Return
Approval	For Clearance	Per Conversation
As Requested	For Correction	Prepare Reply
Circulate	For Your Information	See Me
Comment	Investigate	Signature
Coordination	Justify	

REMARKS

#1 - FOR ACTION: PLEASE RESPOND DIRECT

WITH DROP COPIES TO ES AND DDA.

SUSPENSE: 19 DECEMBER 1986.

DO NOT use this form as a RECORD of approvals, concurrences, disposals, clearances, and similar actions

FROM: (Name, org. symbol, Agency/Post)

Room No.—Bldg.

Phone No.

EXA/DDA

5041-102

OPTIONAL FORM 41 (Rev. 7-76)  
Prescribed by GSA  
FPMR (41 CFR) 101-11.205

• US GPO: 1983 -421-529/320



United States Department of State

Foreign Service Institute

1400 Key Boulevard  
Arlington, Virginia 22209

63- 5591x

November 25, 1986



The Honorable  
William J. Casey  
Director of Intelligence,  
Central Intelligence Agency  
Washington, D.C. 20505

Dear Mr. Casey:

I am pleased to confirm that the Foreign Service Institute's Senior Seminar wishes to visit the Central Intelligence Agency on Wednesday, March 18, 1987, as part of our discussion unit on the role of intelligence in foreign policy.

[redacted], one of the CIA representatives in the Seminar, will be working with [redacted] of your Office of Training and Education to arrange our visit to CIA. The Seminar Members are to meet the Directors of the Operations and Intelligence Directorates, and with the Chairman of the National Intelligence Council. A luncheon is to be hosted by Mr. Gates with senior managers of CIA present. We hope that you will be able to make a few minutes available from your busy schedule to provide some opening remarks to the Seminar Members that Wednesday morning.

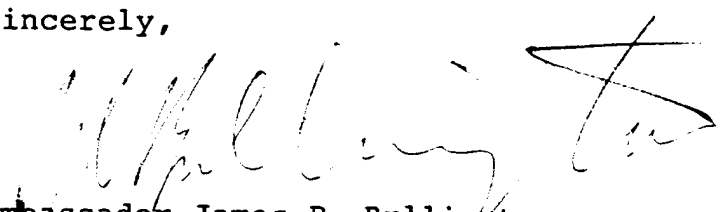
STAT  
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The Seminar is the most senior executive development program for career officials of the United States Government. Members are chosen on a highly selective basis by their respective agencies. The ten-month program has been conducted annually since 1958. This year's Seminar is composed of 26 men and women, over half of whom are Foreign Service Officers. The others are representatives of government departments and agencies with foreign affairs responsibilities, plus five uniformed Services.

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I believe you will find the Members of the Twenty-ninth Seminar a diverse and interesting group. We fully expect that they will find their visit to CIA stimulating and informative. We are looking forward very much to our visit.

Sincerely,



Ambassador James R. Bullington  
Coordinator

Enclosures:

1. Information Sheet
2. Brochure



# THE SENIOR SEMINAR

## FOREIGN SERVICE INSTITUTE · DEPARTMENT OF STATE

Twenty-Ninth Session  
September 2, 1986 - June 12, 1987

### INFORMATION SHEET FOR GUEST SPEAKERS

The Senior Seminar is the most advanced executive development program for career officials of the United States Government. Founded in the Department of State in 1958, the Seminar brings together highly-selected senior federal executives from agencies which have an interest in foreign affairs and national security matters. During an academic year, Members explore the assumptions which underlie national policy and examine major issues confronting our society and how these issues interact with our national interests abroad.

The Twenty-ninth Session of The Senior Seminar is composed of 12 Members from the Department of State and the others from the United States Information Agency, the Agency for International Development, the Central Intelligence Agency, Federal Bureau of Investigation, Intelligence Community Staff, the National Security Agency, and five uniformed Services. Members rank from Civil Service GS-15 to GS-18 or equivalent in the Foreign Service or military.

As the name implies, the Seminar method relies primarily on a colloquy between its Members and distinguished guest speakers who guide the dialogue that animates this ten-month program. It is to them that the Seminar largely owes its reputation as a unique educational experience. Complementing the speakers' program, the Members engage in intensive reading, extensive travel within the United States, Seminar discussions and Individual Research Projects.

#### Seminar Meetings

Seminar meetings normally begin at 9:30 a.m. or 2:30 p.m., last about two hours, and are quite informal. One of the Members acts as chairperson for the meeting, introduces the speaker, and moderates the discussion period. Speakers set the framework for the discussion in an opening talk of some 30-40 minutes. Following a coffee break, the Speaker and the Members reassemble for questions, answers and a general exchange of views.

Audio-visual aids can be provided if requested in advance by the speaker.

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Seminar meetings with guest speakers are privileged, closed to the press and the public, and are entirely off the record. All Members hold Top Secret and SI/TK clearances.

#### Location

The Seminar occupies Suite 1209 on the 12th floor of the Foreign Service Institute (Department of State Annex 3) at 1400 Key Boulevard, Arlington (Rosslyn area), Virginia 22209, (see map attached - building 12).

The Foreign Service Institute (FSI) is a five-minute drive from the main building of the Department of State, and 20 minutes from National Airport. There is a METRO stop two blocks away from FSI at Rosslyn Center and a free shuttle bus service operates every 15 minutes between the North Entrance (D Street) of the Department of State in Washington and the FSI in Rosslyn.

#### Parking

Parking space is available in the building for speakers who drive their own cars. The garage entrances--"C and D"-- are on the Nash Street side of the FSI. Speakers should inform the attendant that they will be speaking to The Senior Seminar; they will be given a special visitor's parking ticket, half of which is placed on the car. The other half should be presented at the Seminar for completion and stamping, and should be returned to the parking attendant upon departure from the parking area.

#### Miscellaneous

The Seminar telephone numbers are: (area code 703) 235-8767, 235-8775 and 235-8753.